

TRAINING FOR VOLUNTEERS

Volunteer Centre Southwark has been providing training and consultancy since we were established in 1996. We have a proven track record of delivering high quality courses. Our clients include: Lambeth Voluntary Action Council, Bexley Volunteer Centre, Sure Start Southwark, Westminster Mind, Pecan, LINKs Southwark, South London and Maudsley NHS Trust and London Wildlife Trust.

Courses

We offer a wide range of training that we deliver in-house for your volunteers to expand their knowledge and confidence. Most can be done as one-off courses or combined to gain an accredited qualification – equivalent to NVQ Level 2.

Understanding What Volunteering is About ½ day

This course provides a thorough introduction to what volunteering is and how volunteering is embedded in the voluntary and community sector. Students will discuss the benefits of volunteering and explore their rights and responsibilities as volunteers.

Carrying Out Your Role as a Volunteer ½ day

This half-day focuses on organisational structures, such as policies and professional boundaries. Participants will gain a deeper understanding of how organisations function and how their role as a volunteer fits in.

Health and Safety for Volunteers ½ day

This module gives a thorough introduction to Health and Safety. Participants will learn about legislation, its impact on them as volunteers and the organisations they volunteer for, as well as the purpose and application of policies and risk assessments.

Finding a Volunteering Opportunity ½ day

This unit explores the wide range of volunteering opportunities available and participants will be able to take steps towards identifying a suitable volunteer role.

Listening Skills for Volunteers ½ day

This course will enable participants to become active listeners through a series of active listening exercises. Participants will then explore how these skills can be transferred to different parts of their life.

Successful Meetings ½ or full day

This course will help attendees gain a clear understanding of what makes an effective meeting and how to gain the confidence to get their point across.



What People Say About Our Training

“I never knew there was so much to volunteering! I have learnt things that I never took into account and I am glad I did the course.”

“Really helpful to talk through the experience of volunteering, whilst being well facilitated.”

Presentation and Public Speaking Skills ½ or full day

This course will help attendees develop and improve their confidence at public speaking by providing them with the necessary skills and techniques.

Time and Stress Management Skills ½ or full day

This course will help attendees understand what stress is and how time management can help deal with it.

Communication Skills Full day

This day is aimed at improving general communication skills but can also be tailored to increase volunteers' confidence in communicating in difficult situations.

Coming Soon

Volunteering and Environmental Awareness, Teamwork Skills, Consultation Skills for Volunteers and Volunteering and Customer Care

The half day courses can be built up to gain an accredited qualification. If students want this accredited qualification, they are also expected to prepare a portfolio of evidence supporting their learning for each course, this will be assessed by Volunteer Centre Southwark qualified assessors and verified by ASDAN. Each course is also designed to stand alone and can be taken separately and in any order.

Courses and Trainers

All the courses offer a practical approach with high levels of participation, using a variety of teaching and learning strategies. They are run by fully qualified trainers with a track record of achievement in every area of volunteer management.

Charges

All of these courses can be run for groups up to a maximum of 10 participants.

½ day course is £400 + VAT without the accreditation. These courses may be accredited for an additional registration and assessment fee of £35 per participant.

Full day course is £750 + VAT These courses are not accredited.

Venue and refreshments costs are not included.

A Community Volunteering Qualification, which is an accredited formal qualification, comprises of between 4-8 courses, and costs £4000 + VAT for up to 10 students (+ registration and assessment fee of £35 per participant). Further information about the modules an individual must complete to gain the accredited qualification is available on request.

How To Book

Please contact Samantha Stotland to discuss your training needs.
Samantha@volunteercentres.org.uk 020 7403 2936

“Made me more aware of the issues that I should be told of at the start of my volunteering.”

“Thank you, I really enjoyed the course and it was great to have so many resources and materials to take away.”